

# ***Ultimate Party Bus Rentals***

## **Deposit Requirement**

A \$100.00 deposit per bus, along with a self addressed stamped envelope, is required to secure your bus reservation. A deposit check must be received within five days of making your reservation or the reservation will be considered cancelled. All deposit checks will be cashed upon receipt. Any deposit made less than two weeks prior to the event date must be made in cash or by money order only.

If you choose to cancel your reservation, you will forfeit your deposit.

If there is any damage to the bus or excessive cleanup is required, a damage assessment will be made and all or a portion of your deposit will be forfeited. Any damage assessment will be determined once the bus has returned to the shop and has been thoroughly cleaned.

Please provide a self addressed stamped envelope with your deposit. To have your deposit returned to you, you must provide a self addressed stamped envelope. Deposit refunds will be made via company check and will be mailed 30 days following your event date.

Your deposit check should be written out to Ultimate Party Bus Rentals. Please be sure to write the date of your event in the memo line on the check. It makes it easier for us to keep things organized.

Mail your deposit check to:

Ultimate Party Bus Rentals  
12515 Drive In RD  
Breese, IL 62230